

Hygiene

Policy Statement

We aim to provide a healthy and hygienic environment that will promote the health of the children, staff and families. All people in the Service will follow preventative measures in infection control. Staff will ensure that they maintain and model appropriate hygiene practices.

Policy Considerations

- National Quality Standards/Elements: 2.1 (Health), 2.2 (Safety), 3.1 (Design)

Procedure

- All toilet facilities will have access to a basin or sink with running water.
- All toilet facilities will have soap for washing hands.
- Women and girls will have access to proper feminine hygiene disposal.
- Toilets, hand basins and kitchen facilities will be cleaned regularly.
- Hand washing will be practiced by staff and children before preparing or eating food and after all dirty tasks such as toileting, cleaning up any items, wiping a nose, before and after administering first aid, playing outside or handling an animal.
- The cleaning up and clearing of general rubbish materials requires the utilisation of disposable rubber gloves. General clean up at the Service will only be undertaken if the area is free from hazardous materials, substances and if no risk is evident.
- Staff will maintain and model appropriate behaviour and encourage the children to adopt hygiene practices.
- All staff must wear disposable gloves when in contact with blood, open sores or other bodily substance, clothes contaminated with bodily fluids or cleaning up a contaminated area. Staff will wash hands with soap and water after removing the gloves.
- Soiled clothing will be placed in a plastic bag and children will be provided with spare clothing to wear. Parents are requested to wash the spare clothing and return it to the Service as soon as possible.
- Staff with cuts, open wounds or skin disease such as dermatitis should cover their wounds and wear disposable gloves. Used gloves should be disposed of safely.
- Surfaces will be cleaned with detergent after each activity and at the end of the day.
- All contaminated surfaces will be disinfected.
- Children should not share hats.
- Children will be reminded not to share food, drinks, and utensils or use items that have been dropped on the floor.
- All rubbish or left-over food will be disposed of immediately.

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Kids Biz Holidays & Sports OSHC Policies & Procedures

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