

Anaphylaxis

Policy Statement

The Service will facilitate effective care, health management and management of emergencies in children who have food allergies and children who are at risk of Anaphylaxis.

Policy Considerations

- Department of Health Recommendations
- NSW Early Childhood Education and Care 'Anaphylaxis Guidelines'
- ACT Government Education Directorate 'Food Allergies'
- National Quality Standards/Elements: 2.1 (Health)

Procedure

- Families are required to provide information on the child's health needs upon enrolment and if the child's health needs change.
- Anaphylaxis Action Plans completed by a doctor are to be provided by the family prior to the child commencing care, or upon being diagnosed as at risk of Anaphylaxis. The child's action plan should be reviewed by a GP as required. The family will be contacted annually to renew their action plan or confirm that all information on the plan is still current.
- Ensure families provide relevant documentation confirming their child's allergies and their management.
- Staff to develop a Risk-Minimisation and Communication Plan in consultation with the family of a child with Anaphylaxis.
- Relevant staff members and volunteers will be informed about the medical conditions policy and the medical management plan and risk minimisation plan for the child.
- Families will be given a copy of the Risk-Minimisation and Communication Plan and can communicate any changes to the medical management plan and risk minimisation plan for the child by directly editing the plan, providing changes in writing or updating changes in person at the service.
- Ensure all staff are aware of children that have allergies and what they are allergic to prior to the child starting at the service. Children's allergies are also discussed during regular team meetings.
- If a child is anaphylactic the parents must provide the service staff with appropriate medication e.g. Epi-pen or Claratyne
- Ensure regulation and other guidelines are adhered to – administration of medication, treatment in emergencies and first aid.
- In any case where a child is having a severe allergic reaction or any symptoms or signs of anaphylaxis, staff will:
 - a) Administer first aid according to the child's allergy plan, a doctor's instructions or trained primary staff member who has completed anaphylaxis training, if these are unavailable the senior first aid staff member will administer basic first aid.
 - b) If required contact "000" for an ambulance and notify the family.
- Staff members will follow the Kids Biz OSHC Food Safety policy when preparing food for children at risk of Anaphylaxis.
- Kids Biz OSHC operates as a Nut Free service.

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Kids Biz Holidays & Sports OSHC Policies & Procedures

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