

## COVID-19

### Policy Statement

The intent of this policy is to ensure best practice is implemented to protect the service community during the COVID-19 pandemic. The policy is based on ACT Health advice. Kids Biz will follow advice from ACT Health and the Australian Department of Health to ensure a safe environment for all children, educators and families attending the Service.

### Policy Considerations

- COVID-19 Public Health Emergency
- ACT Health Advice
- ACT Children's Education and Care Assurance Advice

### General measures

- All eligible children and all staff are strongly encouraged to be up to date with their COVID-19 vaccination.
- Staff, children, families and visitors are requested not to attend the Service when unwell or displaying symptoms of COVID-19.
- If a child becomes unwell while at the Service their parent/guardian will be contacted to collect them as soon as practicable. The child should be separated from others until their parent/guardian arrives to collect them.
- Educators are requested to call in sick if they are unwell or displaying symptoms of coronavirus.
- If an educator becomes unwell while at the Service, they will be sent home.
- Windows and doors are kept open where appropriate to improve ventilation across the service.
- Educators and children should wash or sanitise their hands upon arrival at the Service and regularly throughout their time at the Service.
- Hand sanitiser is available to educators, children, parents, guardians, and visitors at the Service.
- Children and Educators will be educated on correct handwashing procedure.
- The Service will be regularly cleaned with anti-bacterial cleaning products, including wiping down frequent touch points. The Service Coordinator and Management Team will ensure adequate quantities of cleaning supplies are available.
- Household contacts of a positive case should wear a face mask while at the service.

### Fees

- Fees will be charges as per the Kids Biz OSHC Fee Policy.
- Gap fees may be waived for select absences, where approved by the Department of Education.
- Gap fees will be waived if the Service is required to close due to a public health directive.
- Gap fees will not be waived if families elect to keep their children home without instruction from health authorities to do so.

### Policy updates

- The Management Team will continue to monitor ACT Health Advice and update this policy as advice changes.

Reviewed on:	17/10/2022	Approved on:	20/10/2022
Reviewed by:	Courtney Tanner	Approved by:	Natasha Finnigan

# Kids Biz Holidays & Sports OSHC Policies & Procedures

## Document Version Control

Version Date	Changes
13/07/2020	Created
16/11/2021	Reviewed taking into consideration ACT Government Confirmed case of COVID-19 Response for ACT education and care services guidelines and the Delta strain
10/05/2022	Reviewed taking into consideration changes in ACT Government advice and policies.
17/10/2022	Policy reviewed in line with easing public health measures

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